

A Regular Meeting of the Bedford Township Board of Supervisors was held on Tuesday, August 21, 2018 at the Bedford Township Municipal Building with the following members present:

Supervisors: Chairman, Gregory L. Crist, Vice Chairman Dean Shuller (absent), Supervisor Ricky P Fetter, Secretary/Treasurer Janie L. McMillen, Assistant Secretary Dorine Smith, Foreman Rodney Bartholow, Township Engineer Kevin Hartman, Guests: Royce Coughenour, Rodney Rose of RER Energy Group & Mike Archer of BL Companies, Terry Stacey of BCPC.

**The meeting was called to order at 4:00 p.m. by Chairman Crist:**

**Flag Salute:** Chairman Crist requested all to rise and led those in attendance in the pledge of allegiance.

**Citizen Comments:** No comments.

**Road Maintenance Report:** Foreman Rodney Bartholow reported Rick and himself met with John Fama at Windwood Circle, they explained to Mr. Fama that the repair of the Road was not per Penn Dot specifications. Rick told him to seal it better. Rick stated we may hold some of his financial security for a year to determine if the patch will hold up. Rodney showed pictures of a drainage box at Church Hill and discussed with the Board, Kevin and Solicitor Allison. Kevin will prepare a letter of determination for the Contractors and Property owner as to the approved plan notes they must abide by. Rodney will meet with Andy, Kevin & Rick at Church Hill on Wednesday the 29<sup>th</sup> to discuss prior to the letter. Rodney also reported they placed (S) turn & Children at play signs on Rabbit Lane prior to the Bridge on both sides. Rodney also stated they have repaired and showed pictures of the drainage issue at the corner of Blanche & Cumberland Rd in the yard of the property owner. Someone else years ago had placed large rocks around the drain they did not remove the rocks but cleaned it out and placed large rock on top, grassed over and placed straw. Rodney stated they sent the 621 Payloader to Groff again do to leaking around the rear end, it's been like this since it was purchased.

**OLD BUSINESS:** as follows

**GHD Engineering Report:** *Representative Kevin Hartman P.E, & Andrew Glitzer, P.E. review and report to the Board: on the following submitted projects in regards to compliance with the Subdivision Land Development Ordinance of Bedford Township.*

**Bedford Prison Solar Array Panels:** 1st Submittal Preliminary Plan 8/7/18: GHD provided a 1<sup>st</sup> review letter date 8/21/2017 and reviewed with the Board and the Engineer Mike Archer of BL Companies. The plan was tabled by Chairman Crist until all items are addressed, second by Supervisor Fetter.

**Rex Heat Treat 1<sup>st</sup> submittal Addition plans:** GHD provided a review letter dated 8/21/18, Solicitor Allison will prepare the Developers Agreement for the Stormwater retention maintenance and the E&S is approved from the Conservation District and will be provided by Royce. Financial Security to be provided as well. A Preliminary Plan not Final will need to be placed on the plan. A final plan will be submitted after built.

**Bedford County Airport Authority: 2<sup>nd</sup> submittal Preliminary Plan:** GHD stated all issues have been addressed but we are waiting on the Developers Agreement & Financial Security. Approve contingent on June 19, 2018.

**Raymond Welsh & Kline: 1<sup>st</sup> submission Property Line Change:** GHD provided a review letter dated 7/17/2018 and reviewed with the Board, this was also forwarded to BSC and BCPC for review, once we receive the signed Form B Non Bldg Waiver for lot # 2 and a Holding Tank application for lot # 1, the Form B will be forwarded to DEP and the Application placed on the meeting for approval. The plan has prior Approved contingent on all items being addressed and the Holding Tank being applied for and approved.

**Sac Shop Wolfsburg 1<sup>st</sup> Submission:** No new updates: GHD Ltr 4/18/18: a 90 day extension was granted: which will end 11/20/2018.

**H. D Lemley Subdivision Plan:** 2<sup>nd</sup> submittal: approved 4/17/2018: waiting on the access easement and maintenance agreement being provided to the Township before release of plan.

**Simmons Subdivision Plan 2<sup>nd</sup> submittal:** GHD provided a review ltr 3/20/2018, the waiver for the required 40ft wide gravel unpaved access driveway was granted at a prior meeting. Remaining yet is a maintenance agreement for shared access to each parcel and the Private Road note to be placed on the plan and will need to hook up the one unit into the public sewer since the lots are small and could not be approved without public sewer. The plan has been approved contingent on the above items being completed.

**Clark Construction: Water line placement: 1<sup>st</sup> Sub:** GHD draft Ltr: 12/8/2017: Clark to respond.

**Clearwater Construction Access Entrance 1<sup>st</sup> Submittal:** No new updates have been provided.

A 120 day extension was granted and will end 9/13/18.

**GHD Misc Items:** Kevin stated he has arranged for a meeting with Andy, Rodney and Supervisors at Church Hill Manor on 8/29/18 to review the stormwater issues since Andy reviewed the project for the township when the plan was submitted.

**Solicitor Response:** Solicitor Allison items as follows:

**Ringinger:** Solicitor prepared a 2<sup>nd</sup> letter with 30 days to comply.

**Airport Authority:** Developers Agreement and Construction Easement was provided for the Board to review.

**Comcast:** Contract renewal: will need to advertise prior to renewal.

**NEW BUSINESS: as follows**

**BJMA:** Provided an eligible person to fill Josh Leifreid seat on the Board: Jim Fungaroli is being nominated and the Borough will need to approve since Leifreid was a Borough resident.

**BJMA:** July meeting minutes were provided to the Board.

**Dept of Transportation:** John Weaver provided an Audit of the State Liquid Fuels for 2017: The Audit showed compliance in all areas of the Fund. They did suggest increasing the Bond on the Secretary to cover the amount the Township receives in for Liquid Fuels: per Section 702 of the Code.

**BCDA:** Annual meeting: September 7<sup>th</sup> @ Bedford Springs.

**Road Cut Application:** 112 Seifert St: Bedford Borough: Water tap placement was approved by Chairman Crist, second by Supervisor Fetter.

**CDBG:** 1<sup>st</sup> Public Hearing was held 8/17/18: Chairman Crist made a motion to approve the following motions, second by Supervisor Fetter: A motion to apply for FFY 2018 Community Development Block Grant funds for Housing Rehabilitation and Requesting that the Bedford County Commissioners apply on behalf of Bedford Township for FFY 2018 Community Development Block Grant. The 2018 project allocation is \$83,555.

**Bedford County Chamber:** they are requesting a map advertisement block to support the map of Bedford Township, Borough and the County.

**A Variance Request** listed on the agenda didn't make it in for the meeting today and no action took place.

**Brown Road:** Trees have been planted along the yard of a Township resident property and when they become larger they may obstruct site distance, after discussion one of the Supervisors will go out and take a look and speak with the property owner about moving the trees and grasses back.

**Stroup Subdivision Plan:** 1<sup>st</sup> Submittal was reviewed, Chairman Crist made a motion to forward to GHD for review and response, second by Supervisor Fetter.

Chairman Crist made a motion to hire Ely Morris and Joshua Musselman as Roadcrew employees at the wage rate specified in the union contract, second by Supervisor Fetter.

**Chairman's Items:** Chairman's item remained tabled.

**Correspondence:** as follows: Chairman Crist made the motion to approve attendance at all webinars, classes, and meetings related to Twp matters, second by Supervisor Fetter.

**Penn Dot:** High Friction Surface Course: 8/11/18: Blairsville

**Business Community Showcase:** Penn Dot speaker will be Leslie Richards

**PSATS:** Human Resources & Labor management classes September.

**SAPDC:** Curves on local roadways Course: 9/13/2018 Conemaugh Twp Building.

**News Bulletin:** CC to Supervisors

**There being no further business,** the regular meeting adjourned 5:30pm on a motion by Chairman Crist second by Supervisor Fetter.

Respectfully Submitted,

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Janie L. McMillen, Secretary/Treasurer

**Acronyms:**

BTMA: Bedford Township Municipal Authority

BCAM: Bedford County Assoc of Municipalities

BJMA: Bedford Joint Municipal Authority

BSC: Bedford Sanitary Corporation

BCPC: Bedford County Planning Commission

CDBG: Community Development Block Grant

CRS: Community Rating System Number