

A Regular Meeting of the Bedford Township Board of Supervisors was held on Tuesday, August 7, 2018 at the Bedford Township Municipal Building with the following members present:

Supervisors: Chairman, Gregory L. Crist, Vice Chairman Dean Shuller, Supervisor Ricky P Fetter, Secretary/Treasurer Janie L. McMillen, Assistant Secretary Dorine Smith, Foreman Rodney Bartholow, Township Engineer Kevin Hartman, Guests: Will DeShong of Bedford Gazette, John Fama, Christal Berkey of First National Bank and Royce Coughenour. Township Resident's present Mark & Kim Heptner.

**The meeting was called to order at 4:00 p.m. by Chairman Crist:**

**Flag Salute:** Chairman Crist requested all to rise and led those in attendance in the pledge of allegiance.

**Consent Record of Business:** On a motion by V/ Chairman Shuller, second by Supervisor Fetter, and carried unanimously, the Consent Record of Business covering: Meeting Minutes of July 3 & July 17, 2018. Also Invoices and Statements through July 31, 2018, Payrolls B14, B15, 2018, the Treasurer's report as of July 31, 2018 were accepted and approved as presented.

**Citizen Comments:** *Christal Berkey* of First National Bank provided a handout to the Board of the services they provide to not only the Supervisors but the employees and if they are interested she could help them with any questions or concerns they may have, the Board thanked her for providing the information.

**Road Maintenance Report:** Foreman Rodney Bartholow reported they have completed the retro fit of the ditcher to the mowing tractor and they have had good results with it. Rodney reported there have been several trucks hauling stone on Rabbit Lane due to Penn Dot having a 14 mile detour and they are using Rabbit as a shortcut. He suggested placing in the paper as a reminder of weight limit signs on Township Roads. The Tack Buggy has been repaired so we will start road repairs soon. Rodney and Kevin of GHD were at Church Hill Manor today when the heavy rain started. There is a problem with the new home builders disregarding runoff issues. Kevin stated he would put a draft letter together of requirements pertaining to Stormwater, curbing, sidewalks, drainage boxes and where these are to be installed after review of the Church Hill Manor Plan, this will then be forwarded to Solicitor Allison for Brad to prepare a formal letter to the Developers of Church Hill Manor homes.

**OLD BUSINESS:** as follows

**GHD Engineering Report:** *Representative Andrew Glitzer, P.E. & Kevin Hartman P.E.* review and report to the Board: on the following submitted projects in regards to compliance with the Subdivision Land Development Ordinance of Bedford Township.

**Rex Heat Treat 1<sup>st</sup> submittal Addition plans:** Royce Coughenour provided the first set of plans for the Board and GHD to review. Chairman Crist made a motion to forward to GHD, second by Supervisor Fetter and carried unanimously.

**Raymond Welsh: 1<sup>st</sup> submission Property Line Change:** GHD provided a review letter dated 7/17/2018 and reviewed with the Board, this was also forwarded to BSC and BCPC for review, once we receive the signed Form B Non Bldg Waiver for lot # 2 and a Holding Tank application for lot # 1, the Form B will be forwarded to DEP and the Application placed on the meeting for approval. Chairman Crist approved contingent on all items being addressed, second by Supervisor Fetter and carried unanimously.

**Bedford County Airport Authority: 2<sup>nd</sup> submittal Preliminary Plan:** GHD stated all issues have been addressed but we are waiting on the Developers Agreement & Financial Security. Approve contingent on June 19, 2018.

**Dibert & Moyer Lot Line Change: 2nd Submittal:** GHD provided a review letter dated 7/17/18 and reviewed with the Board. The Plan was forwarded to BCPC & Bedford Sanitary Corp for review and sign off on the Form B Non -Building waiver it was then forwarded to DEP. Approved Contingent on DEP aprvl at 7/3/18 meeting.

**Sac Shop Wolfsburg 1<sup>st</sup> Submission:** No new updates: GHD Ltr 4/18/18: Bellock to respond

**H. D Lemley Subdivision Plan:** 2<sup>nd</sup> submittal: approved 4/17/2018: waiting on the access easement and maintenance agreement being provided to the Township before release of plan.

**Rita Nave Subdivision Plan: 3rd Submittal:** Extension granted to 8/30/18; remaining yet: new Form B Waiver to send to DEP; need to make the access easement 40 foot on plan. All items have been addressed Chairman Crist approved, second by V/Chairman Shuller and carried unanimously.

**Simmons Subdivision Plan 2<sup>nd</sup> submittal:** GHD provided a review ltr 3/20/2018, Chairman Crist made the motion to approve the waiver for the required 40ft wide and gravel not paved access driveway, second by V/Chairman Shuller and carried. Remaining yet is a maintenance agreement for shared access to each parcel and the Private Road note to be placed on the plan and will need to hook up the one unit into the public sewer since the lots are small and could not be approved without public sewer. The plan was approved contingent on these items being addressed by V/Chairman Shuller, second by Supervisor Fetter. Supervisor Crist abstained.

**Clark Construction: Water line placement: 1<sup>st</sup> Sub:** GHD draft Ltr: 12/8/2017: No new updates.

**Clearwater Construction Access Entrance 1<sup>st</sup> Submittal:** No new updates have been provided.

A 120 day extension was granted and will end 9/13/18.

**GHD Report:** Fama: Windwood Circle: Kevin Hartman reported he stopped at Windwood Circle to review the sewer line that Fama placed for Michael Stuck. Mr. Fama stated he has the slips for the materials he placed in the cut for repair. After review of the invoices Kevin stated he did not place base in the patch, it was to be per Penn Dot specifications. Mr. Fama had already left the meeting. Chairman Crist stated for Rodney and Rick to meet with Mr. Fama again at the site and explain what he will need to do in order for it to be corrected before release of the Bond, second by V/Chairman Shuller and carried unanimously.

Church Hill Manor: Kevin stated he will review the plan and compile rules & regulations of responsibility for the developers of this subdivision and forward to Solicitor Allison to prepare a letter to be forwarded to the Developer's and remaining Property owner.

**Solicitor Response:** Solicitor Allison items as follows:

Ringinger: Solicitor to prepare a letter after receipt from Kevin of what is necessary for stormwater control.

Comcast: Solicitor to prepare a new contract for the Township. Fire Dept: update the existing contract.

Pensyl Hollow Road: Solicitor to prepare letters of Ordinance Violations:

Airport Authority: Financial Security, Developers Agreement and Construction Easement

**NEW BUSINESS: as follows**

Mark Heptner: of Rabbit Lane is requesting the placement of S-turn signs on both ends prior to Yount Road Bridge and two children at play signs as well. He stated since Penn Dot has closed Imlertown Rd for bridge replacement they are using Rabbit as a short cut rather than using the Penn Dot designated detour. Chairman Crist stated they would place signs before doing a study to reduce the speed limit currently set at 35mph, second by Supervisor Fetter and carried unanimously.

Bedford Prison Solar Array Panels: 1st Submittal Preliminary Plan 8/7/18: Chairman Crist made a motion to forward to GHD for review and response, second by Supervisor Fetter and carried unanimously.

BCDA/Captive Aire Lot # 1: a request was emailed proposing: granting the property owner a 5 year easement of his septic tank lines and during the 5 years he will need to hook into public sewer. The Board discussed with Solicitor Allison and decided they would prefer that BCDA do a lot line change so that the property owners of the house and septic actually owned their own septic line as opposed to an easement. Royce stated he would relay the message to BCDA.

Bedford County Tax Claim Bureau: Exceptions and Objections: Null & Void was the outcome of Parcel No: E07-D-06-065 from Mr. Martin Weller. Chairman Crist made the motion to accept and refund the tax monies back to the Tax Claim Office who will in turn reimburse the funds paid by Mr. Weller, second by Supervisor Fetter and carried unanimously.

Court of Common Pleas: Two properties are up for Judicial Sale 1) 301 Teaberry Rd 2) 113 Camp Yount Rd. if the properties are sold the taxes owed will be dropped.

Bedford Reinforced Plastic: Act 14 request was received July 18 for a NPDES General Permit for Stormwater Discharge, Chairman Crist requested this be forwarded to GHD to review and respond prior to sending the request out, second by V/Chairman Crist and carried unanimously.

PMCA: Residential Re-Roof update from of the State Code was received, permits will now be needed for all re-roofing starting 10/1/2018.

PMCA: Monthly Municipal Report was received and reviewed.

Imler & Stoltzfus: Component 1: received in the Township 7/17/18 and forwarded to D.E.P. 7/26/18.

**Chairman's Items:** Chairman's item remained tabled.

**Correspondence:** as follows: Chairman Crist made the motion to approve attendance at all webinars, classes, and meetings related to Twp matters, second by Supervisor Shuller and carried unanimously.

McGowan Insurance Company: Out of Ohio and would like to give us a quote.

NFIP: Newsletter: Supervisors cc

Chamber: Government it's your Business: August 24 @ American Legion

2018 State Coroners Conference: Pa Mass Fatalities Plan: Sept 17: 8-5 @ Bedford Springs.

BJMA: June 8<sup>th</sup> Meeting Minutes

Penn Dot: Risk Management Strategies: 8/15/18: Hollidaysburg

**There being no further business,** the regular meeting adjourned 6:06 pm on a motion by Chairman Crist second by V/Chairman Shuller and carried unanimously.

Respectfully Submitted,

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Janie L. McMillen, Secretary/Treasurer