

A Regular Meeting of the Bedford Township Board of Supervisors was held on Tuesday, December 4, 2018 at the Bedford Township Municipal Building 1007 Shed Road with the following members present: Supervisors: Chairman, Gregory L. Crist, Vice Chairman Dean Shuller, Supervisor Ricky P Fetter, Secretary/Treasurer Janie L. McMillen, Assistant Secretary Dorine Smith, Foreman Rodney Bartholow, Township Engineer Andrew Glitzer, Solicitor Brad Allison. Township Resident's: Michael Berkey, Nathan Earley, Nina Palmer Sweeney.

Guests: Royce Coughenour of Coughenour Engineering.

**The meeting was called to order at 4:00 p.m. by Chairman Crist:**

**Flag Salute:** Chairman Crist requested all to rise and led those in attendance in the pledge of allegiance.

**Bids Opening for 2019 Road Materials** was opened and read out loud, the Bids were tabled for review and will be awarded at the Dec 18 meeting, on a motion by Supervisor Crist, second by Supervisor Fetter and carried unanimously.

**Consent Record of Business:** On a motion by Rick Fetter, second by V/Chairman Shuller and carried unanimously, the Consent Record of Business covering: Meeting Minutes of November 8th, November 20. Also Invoices and Statements through November 30, 2018, Payrolls B23, B24, of 2018, the Treasurer's report as of November 30, 2018 were accepted and approved as presented.

**Citizen Comments:** *No Comments*

**Road Maintenance Report:** Foreman Rodney Bartholow reported they have been plowing and cindering when needed, also Rodney reported he stopped out at Rininger property on Country Ridge Road and stated he has placed some 2rc in the area we discussed, Rodney is not sure it's going to work but will wait and see, if not to notify him. Rodney took pictures on Highland Dr. and reviewed with the board. The homeowner wants the inlet bags removed. Andy Glitzer stated yes they can be removed. Rodney met with East Hills and discussed the generator being Fuel or Natural Gas, with the Gas it will mean larger gas lines and and upcharge from UGI. East Hills will get a cost estimate for Fuel Generator and size for running everything or just what would be necessary to run with the generator. Royce stated KPN will price the concrete Aprons that Royce did not include on the plans. Royce recommended in the walkway of concrete between the salt shed and the new pole building for placement of signs or a small storage area. Royce stated if we use propane until the natural gas is in place it will cost 400.00 for 2 residential tanks to be installed, but we may not need heat until the natural gas is in place, this is on hold for now.

**OLD BUSINESS:** as follows

**GHD Engineering Report:** *Representative Kevin Hartman P.E, & Andrew Glitzer, P.E. review and report to the Board: on the following submitted projects in regards to compliance with the Subdivision Land Development Ordinance of Bedford Township.*

**Captive Aire 3<sup>rd</sup> Entrance:** No new information was provided

**Rutters Store # 85:** Andy reported on the scoping meeting they clearly stated to Penndot and to Rutters that the Township would not be a co-permittee for Rutters storm sewers that may be in the Penn Dot right of way. Of course this is still contingent on Penn Dot changing the limited access at the traffic signal. A proposed closed storm sewer is being considered as a culvert under the driveway and regrade was the final discussion. They also have concerns with the utility occupancy-West. They can cross transversely but may have to look at Sunnyside Road for Utility hookup.

**Sac Shop Wolfsburg 2<sup>nd</sup> Submission 8/29:** GHD latest review letter dated 10/16/2018, there are still outstanding items to be addressed, remained tabled. No new information provided.

**Bedford Prison Solar Array Panels:** No new information was provided at this meeting, *Approved Contingent* on Airport Authority letter, Developers Agreement & (Financial Security unless a Final Plan is submitted.)

**Bedford County Airport Authority: Final Plan submittal:** *Approved contingent* on June 19, 2018 Financial Security remaining yet.

**Raymond Welsh & Kline: 1<sup>st</sup> submission Property Line Change:** No new information submitted: once we receive the signed Form B Non Bldg Waiver for lot # 2 and a Holding Tank application for lot # 1, the Form B will be forwarded to DEP and the Application placed on the meeting for approval. The plan has prior *Approval contingent* on all items being addressed and the Holding Tank being applied for and approved.

**H. D Lemley Subdivision Plan: 2<sup>nd</sup> submittal:** *approved* 4/17/2018: waiting on the *access easement* and maintenance agreement being provided to the Township before release of plan.

**Simmons Subdivision Plan 2<sup>nd</sup> submittal:** Remaining yet is a maintenance agreement for shared access to each parcel and the Private Road note to be placed on the plan and will need to hook up the one unit into the public sewer since the lots are small and could not be approved without public sewer. The plan has been *approved contingent on items being addressed.* The plan has granted a 90 day extension until 1/2/2019.

**Clark Construction:** Royce Coughenour stated they are working with Bedford Borough Authority about another access point for water, he will report by next meeting. A granted extension was provided until 12/18/2018.

**Clearwater Construction:** granted an extension until 12/18/2018

**Solicitor Response:** Solicitor Brad Allison reported on the following:

Comcast: Brad has a call into Cheryl McCabe the contact person pertaining to the new contract.

Fire Dept Contract: Brad sent a response to Attorney Scatton after last meeting's executive session.

The Authority is requesting: checking on this, still doing research.

Midland: Solicitor sent a response back to Midland's email.

Turnaround point on Spruce Rd: Brad to review this if we need to know how big the cul-de-sac is if we decide to keep using a bigger truck to plow Spruce and could be a Prescriptive easement, or we may need to send a smaller truck to plow snow.

**NEW BUSINESS: as follows**

Fire Department: The proposed Ordinance the Fire Company provided has yet to be reviewed by Solicitor Allison before advertising on a motion by Chairman Crist, second by V/Chairman Shuller and carried.

Interstate Emergency: Royce Coughenour: provided a sketch to review with the Board and GHD, the Board stated they are concerned about the retention pond from Smith Transport not functioning correctly, we have had several complaints from the storm water runoff, Royce stated he will look into how the retention pond was built from the previous drawings and see if there might be a problem with it. Chairman Crist made a motion to forward to GHD to review when Royce makes the necessary updates and information.

Captive Air Lot 1: Sketch plan of the entrance and discussed with the Board, the only Stormwater to come into the Township inlets is at the entrance the rest will be directed into Captive Aire retention area. There is an existing old holding tanks on the lot Royce will need to talk to Veryl at the Authority to decide what is needed to be done with those empty tanks. Forward to GHD when he has all info for stormwater and holding tanks completed.

Stiffler and McGraw: Two Act 14 notifications were received from the Borough Water/Sewer authority, GHD will review prior to responding.

Penn Dot: Information pertaining to the Bridge replacement scheduled for 2019 over Dunning Creek.

Cummins: 4 year contract for the maintenance of the generator at the office, this was reviewed, Rick will review the documentation and voted on at the next meeting, also the Authority will be contacted about this company since that is who they use for their pump station generators.

Enridge: Texas Eastern: state only renewal application.

CRS:

**Chairman's Items:** Chairman's item remained tabled.

**Correspondence:** as follows: Chairman Crist made the motion to approve attendance at all webinars, classes, and meetings related to Twp matters, second by Supervisor Shuller.

Green Light Go: V/Chairman Shuller asked Andy if we could use this program to update our Traffic Signals, He said yes we can look at that when it comes available again.

Sheriff Dept: April 11<sup>th</sup> Sheriff Sale

Bedford Sanitary Corp: Qrtrly meeting 12/12/18 @ Hoss's

USDA Rural Development: print out

Commissioners: Hotel Tax Questionnaire

2019 PSATS: requesting use of facility for August 2019, in exchange for 2 people in our facility to attend, the Board requested they give us 4 seats to attend the class in exchange for no fee of the facility; we will email PSATS to see if this works for them. Chairman Crist made the motion, second by Supervisor Fetter and carried unanimously.

**There being no further business,** the regular meeting adjourned 5:30pm on a motion by Chairman Crist second by Supervisor Fetter and carried unanimously.

Respectfully Submitted,

---

Janie McMillen, Secretary Treasurer

**Acronyms:**

BTMA: Bedford Township Municipal Authority  
BCAM: Bedford County Assoc of Municipalities  
BJMA: Bedford Joint Municipal Authority  
BSC: Bedford Sanitary Corporation  
BCPC: Bedford County Planning Commission  
CDBG: Community Development Block Grant  
CRS: Community Rating System Number